

## TROOP 52 – WEBMASTER/HISTORIAN

### GENERAL INFORMATION

**Type:** Appointed by the Senior Patrol Leader or Scoutmaster

**Term:** 6 months

**Reports to:** Assistant Senior Patrol Leader

**Description:** The Troop Webmaster takes care of troop website.

**Comments:** The website contains information of current and historical value as well as troop important trip and event materials. All together, the website is a troop resource worth hundreds of dollars. The Webmaster manages this resource for the troop.

### QUALIFICATIONS

**Age:** none

**Rank:** none

**Experience:** none

**Attendance:** 50% over the previous 6 months

### PERFORMANCE REQUIREMENTS

**Training:** You must attend the troop Junior Leader Training even if you have attended in the past.

**Attendance:** You are expected to attend 60% of all troop meetings, outings, and service projects. You are expected to make weekly updates on the website. If your attendance is low, or if you can not make weekly updates on the website, you can be removed from office.

**Effort:** You are expected to give this job your best effort.

### GENERAL LEADERSHIP RESPONSIBILITIES

**Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

Sets up and takes care of a troop website

Keeps records of books and pamphlets owned by the troop.

Adds new or replacement items on the website as needed.

Keeps website information current on a weekly basis.

Works closely with ASM assign to website and committee Secretary.

Scout Name \_\_\_\_\_

Webmaster dates \_\_\_\_\_

### Scout's Agreement

I have read the job descriptions for this position. I understand the duties and responsibilities and if selected will carry them out to the best of my ability.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

### Parent's Support Agreement

I agree with the commitment my son is making. I promise to support him in attending training, troop meetings, and troop activities as well as with encouragement at home. I realize that once selected his presence is necessary for the smooth functioning of the troop.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)